

Elizabethtown Church of the Brethren Resources Commission
Minutes, May 2, 2022

Present: Carroll Kreider, Jeff Eisenbise, Duane Hernley, Pam Reist, Kurt Sollenberger, Don Ziegler, Barbara Ellis, Amy Zimmerman, Barry Garman

1. Minutes from the April 4, 2022 meeting were approved.
2. Carroll reported on the following bills received and paid:
 - a. Clark Service – Dishwasher \$1,389.14
 - b. Newly Restored – Main Floor Classrooms - \$5,945.50
 - c. S. Jay Williams Excavating, Inc. - \$12,915.37
 - d. Sollenberger Painting – ECCC office. - \$1,478.00
 - e. Broomell Electric – lights two stairwells & main office, switches/receptacles office - \$929.18
3. Discussion of Building upgrades included the following:
 - a. Clark Service recommended installing a water softener in the kitchen to maintain and extend the life of the new dishwasher. Amy will get a recommendation and pricing. Kurt will help with follow up.
 - b. Painting issues in classrooms being renovated. The contract with Horst apparently includes patching and painting in areas that are being disturbed as they install HVAC. It was agreed that we should get a price tag for additional painting to be done while painters are in the building and before flooring is installed. It was suggested that colors be consistent and standard.
 - c. Flooring in these areas was also discussed. It was suggested that we consider Luxury Vinyl Tiles in all rooms for consistency.
 - d. The commission discussed the following repair bids:
 - John E. Martin, LLC provided an \$8,375.04 bid for plaster work in damaged stairwells
 - Sanctuary Ceiling, Plaster Molding (\$2,616.00)
 - Balcony Ceiling, Plaster Molding (\$6,313.00)
4. Kurt reported that the preparation for installing a washer/dryer unit for ECCC should be ready soon. The former utility closet near the kitchen is being used, since there is a ready water supply and accessible space for ventilation.
5. The tenant rental rates are as follows:

Note: The 2023-24 rates must be set.

ECCC-

Jan. 2022 – Dec. 2022 \$4,337

Jan. 2023 – Dec. 2023 \$4,467

ECNS

Sept. 1, 2021 – May 31, 2022 \$1,009

Sept. 1, 2022 – May 31, 2023 \$1,039

IU 13

July 1, 2021 – June 30, 2022 \$439

July 1, 2022 – June 30, 2023 \$452

6. Line painting of the parking lot was discussed. Possibly, it can be done by the college. Follow up next month.

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NEXT MEETING – June 6, 2022, 7:00 p.m.
Respectfully submitted, Barbara Ellis.

5/31/2022