

Elizabethtown Church of the Brethren Resources Minutes Parlor
June 5, 2023 7:00

Attending, Kurt S. Doug G. & Don Z

1. Review/approve May minutes **Approved**
2. Update on current projects **Crystal has her new computer and it is working well and she is happy with it!**
 - flooring estimate for multiple areas **\$14,485.00 homogenous 17" tile agreed to proceed with this work as contractor is able. This includes main stairwell landings.**
 - bathroom **Mens bathroom off Kitchen will be completed after flooring is installed.**
 - FH and kitchen **Duane has prepared financial proposal for refurbishing kitchen & fellowship hall. Goal is to refine proposal circulate for Resources approval and present to board at their next meeting or the following meeting. Work on plaster walls and painting continues in FH as well as moving "stuff" out of FH.**
 - stage storage closet **Stage is no more! Storage area is nearing completion. Shelves, tables & chairs have been moved in and bare concrete has been painted. Jeff Mummau will hang existing doors and trim to complete.**
 - stairwells (Education Wing) **Resources has picked tread style & color. We need to get pricing for this and proceed. Only one stairwell (the one adjacent parking lot).**
3. Update on building project status—still multiple loose ends—supposedly giving us “credit” for work they can’t/won’t complete in classrooms (painting) **We need to continue with a punch list to hold Horst accountable. Does Horst have HVAC units that we own stored somewhere off site?**
4. Need to regulate our energy use—finally a meeting scheduled with the HVAC group
Sanctuary was too cold this past Sunday June 4. Kurt noticed significant temperature anomalies when working in the building. Need to continue to make temperature adjustments and then try to determine how the energy usage of our new system compares to the old system. In the vein of climate control we need to be in contact with our boiler specialist to be sure that all necessary repairs/updates have been made before cooler weather arrives again.
5. Kitchen and FH plan/updates/numbers/scope **See above**
6. Roof repairs—we still have leaks in the middle education wing classroom—need to decide on how extensive a repair we want to do. Wondering why this wasn’t recognized/fixed during the new roof Process?
Agreed to less expensive fix of roof on Education wing. GSM Roofing will do the work. 52 damaged coping joints will be repaired/replaced.
7. ECCC and ECNS rental contracts, gathering numbers to decide on level of increase for 2024 **Some discussion. Agreed that it would be good to try to determine the cost of “hosting” ECC & NS**
8. Need to make the board aware of our budget situation. Tour of the church to show the necessary work that is still needed/created by the HVAC project? **Discovered that round tables we use in fellowship hall for funeral meals, Love Feast etc. are now ruined and need to be replaced immediately after outside use in the tent and being stored in the shed during the pandemic. Tops are peeling off and cupped upward. We will try to screw the tops down so they can be used for Carl Shull’s Memorial Meal.**

NEXT MEETING—July ??, 2023 **Kurt on vacation the first week of July**

Meet Monday July 10 6pm before Board meeting?

Respectfully submitted

Don Ziegler

