

Elizabethtown Church of the Brethren
Resources Commission **Minutes**
Youth Room
September 16, 2024 7:00

Attending: Kurt Sollenburger, Kevin Engle, Doug Good Rick Hollinger, Don Ziegler and Amy Zimmerman by phone.

1. Welcome to Rick Hollinger! (replacing Duane Hernley, who stepped down before his term was up). Rick will fulfill the rest of Duane's term and be on the council docket for renewal this November for another term.
2. Brubaker, Inc. is mostly done with the bi-annual equipment servicing and filter replacement. This was a bigger job than they anticipated. **They will be back to finish Sept. 20**
3. September 22 Discovery class session to present the pavilion project. **Kurt will present along with hopefully Jeff Mummau & Kevin Engle. Price has increased from last week \$364,000 to \$467,000 based on Jeff Mummau's cost schedule (more quotes/estimates came in).**
4. Tenant leases-ECCC, ECNS, IU-13 are all signed and complete. **Yea!**
5. HVAC control system still not functioning properly— next steps? New panel was installed, CMC working with tech company to troubleshoot—again. **Kurt to be in contact with Jim Hoffer & Barry Garman to set up meeting with Horst & subcontractor.**
6. Sewer system work is complete. Seeding has been done to hold the soil while settling occurs. Final landscaping work will have to wait until spring. **Final cost around \$60,000 to \$65,000. Amy to water seeded grass. We anticipate settling that will make regrading necessary.**
7. Fire alarms—still waiting on Siemens for a quote — Nolt to run electric for new computer board. **Strobe lights in sanctuary do not work. Main alarm panel fried due to electrical surge? Check with Siemens to see if there is a warranty. If this is due to a surge why was the panel not protected? How do we protect it going forward?**
8. New office printer lease to be renewed, but with new equipment for more options at a lower monthly cost. **We have engaged a reliable local company.**
9. Amy's report—plumbing issues, window wells, cove base, kitchen cleaning/ECCC, kitchen signs. **Hixon Plumbing has fixed the exterior faucets. Amy is doing the annual cleaning of window wells. After cleaned she is applying chemicals to hinder growth of moss etc. When the weather prohibits outdoor work, she is continuing to replace old cove base. She also made signs with instructions to keep the kitchen clean after use. Any who use the kitchen will need to be responsible to clean up after themselves.**

NEXT MEETING—October 7, 2024

**Respectfully submitted,
Don Ziegler**