

Elizabethtown Church of the Brethren
Resources Commission Minutes
Room 102
October 4, 2023 7:00

Present: Kurt Sollenberger, Doug Good, Naomi Kraenbring, Don Ziegler in person and Duane Hernley remotely.

1. Review/approve September minutes Approved
2. Budget for 2024 We are on track to spend about \$318,000.00 for 2033
3. Property insurance increase proposed by Finance Committee Finance Committee recommends increasing our property insurance by 2 million (from 9 to 11) This will add an additional \$760 prorated for 2023 and an additional \$1820.00/ year for 2024. We agreed to follow their recommendation.
4. Finished projects—flooring, stage There have been positive comments about the new paint, floors and extra space in Fellowship Hall.
5. Bats and plaster We have engaged Backyard Wildlife Solutions to deal with the bats \$5680.00 Duane procured a lift and with Amy's help they sloughed off the loose plaster in the sanctuary and put sealer on it. It seems to have solved the issue. Amy hasn't noticed any new dust on the pews.
6. Tenant leases Done, all signed electronically. Nice work Kurt Duane & Crystal.
7. Options for ECCC during kitchen renovation Jeff Mummau will function as our general contractor - work to start possibly in January/February. During kitchen renovation, refrigerators will be moved to hallway near boiler room. We can "seal" off kitchen from Fellowship Hall and ECCC can have access to Fellowship Hall and rooms in the education wing. During the kitchen part of the project, ECCC will have cold lunches or possibly arrange something with the college. New ceiling in FH can start any time.
Meeting with Jeff Mummau and with ECCC.
8. Utility costs and HVAC system training progress Amy has made some progress with the HVAC people and getting trained. The units no longer run all the time. We are curious how much extra we have been spending on electricity due to the contractor not properly setting up the system and training Amy despite our repeated requests to do so.
9. Shed options Agreed to postpone this till spring.
10. Boiler and AC estimates/plan Price to repair and make boiler ready for upcoming season \$35,000.00 We agreed to move forward with this repair.
11. Pavlovitz weekend Amy Karr has asked for a representative from Resources to be at the Pavlovitz weekend. We are not sure who, if anyone will be able to attend.
12. Extra member? Appointed member, etc. Don Ziegler is the appointed member and we don't feel like we need another member.
13. Updates to church usage/rental guidelines This is in progress and Crystal has done significant work on this. We also want to track our costs and use Dick Keesy's model to keep track of our costs to inform current costing.
14. Library-what does that space look like in the immediate future? We need to have conversation with Judy Shank to see what she is willing and able to do with the current small space. We probably want to continue to have a small library. Are there any other functions that room could have like the library had in years gone by?
15. Upcoming projects? No new projects were identified.
Railing on kitchen steps is still incomplete.
16. Missing agenda item - Prox cards. Crystal reported that our costs for cards are rising. After our Oct. 4 meeting the commission agreed to pass increases on to our tenants and to members who lose existing cards.

NEXT MEETING—November 6, 2023

Respectively submitted Don Ziegler