

Elizabethtown Church of the Brethren

RESOURCES COMMISSION MINUTES

Senior High Room

March 5, 2023 7:00

Attending in person: Kurt Sollenberger, Amy Zimmerman, Pam Reist, Don Ziegler - Virtually, Jeff Eisenbise.

1. Review/Approve February minutes - **Minutes approved**
2. Quick look at the list of items (from my email, end of last week) we've completed.
 - A. **Painting finished in Narthex bathrooms**
 - B. **Office & Supply rooms finished painting - carpet to follow in the next couple of weeks.**
 - C. **Paint prep in choir room and adjacent hallway has begun along with cleaning out/organizing room contents by Rachel. Kim, Craig Coble, Jim & Donna Hollinger. We are hoping to also paint the adjacent rooms and clean & wax/resurface all those floors as well. It makes sense to complete the work while we are in that area. We hope to move Kim & Rachel's work areas into the choir room in 2-3 weeks. We understand they are looking forward to that move.**
 - D. **Kurt will work on getting pricing together for renewing/renovating the existing kitchen and fellowship hall including adjoining storage areas. Jeff E. suggested that this be broken into 2 "chunks" Kitchen & FH. We have an estimate to replace the FH floor with a new poured floor (\$52,000.00). We will need new ceiling tile and likely need to inspect & paint ceiling grid. New gas stove to arrive March 8th. We will still need to gather the vested parties together to decide what other gas cooking equipment is needed as well as advise regarding kitchen renovation.**
 - E. **Stage tearout is now mostly complete. We understand this project will be under Barry Garman's auspices and be part of his committee's budget. We will need to coordinate the "stage project with the FH renovations.**
 - F. **Amy has negotiated new trash & recyclables removal with River Valley at about half of what our other provider was proposing - equivalent service.**
 - G. **Amy is also working on our contracts for monitoring fire & security systems with Simplex & Siemens. Amy says that we can save about \$1000/year by going with just Siemens. We need to get the timing correct so that we are maxing out our current contracts before switching.**

- H. Amy has also renegotiated our roof contract and the 2 slates that needed fixed have been fixed. Don raised a question about what is on the North side of our sanctuary slate roof. We understand that there may be photo evidence to see what it on those roof tiles.
 - I. Kurt has signed new contracts with PPL & UGI that should yield at least 10% savings. We will also not continue to pay PA sales tax on our utilities. UGI has credited our account around \$3000 for taxes and Kurt is working on PPL.
 - J. Kurt has also reopened an account at Sherwin Williams for paint. Amy is a cosigner.
 - K. Marc Grove is giving us pricing on new vinyl plank flooring in the hallways adjacent to the choir room & elevator. We also need to make a selection for treads in the stairwells of the education wing so that Marc can replace those as work wraps up in that part of the building. We also need to do the area at the bottom of the elevator.
 - L. We are still not switched over to our new heating system. Kurt says that we are waiting on a new regulator valve? The hope is to be able to remove the old heaters and be able to finish those rooms in the education wing. Decided to use the same color vinyl cove base in the rooms as is in the hallways.
 - M. Plumbing leak on baptistry has been fixed and Kurt has checked into special paint for the “tub and steps.” We also want to be sure to put rubber/neoprene protection on the bottom of the steps after they have been painted. We need to make sure baptistry is available in April for Baptisms.
 - N. The old fire system is mostly out and Horst needs to patch the holes. Amy also has a punch list for them.
3. Building project update. Finished by end of March - April?
 4. Plan of action once the project wraps up
 - a. Finish up rooms as needed—touch up painting, new vinyl cove base
 - b. Stairways
 - c. FH/kitchen
 5. Future projects—most needed asap and also looking at the big picture. **Resurface seal & paint parking lot high priority.**
 6. Spring cleanup/landscaping date?
- NEXT MEETING—April 3, 2023 7pm youth room